

# Annual Full Council

## 20 May 2024



Quorum: 11

*Published: Friday, 10 May 2024*



**To the Members of the Council**

**You are summoned to attend the annual meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 20 May 2024 at 6.00 pm to transact the following business.**

**Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.**

## Agenda

### **1 Election of the Chair of the Council**

One nomination has been received for the office of the Chair of the Council for Councillor Lesley Boniface.

The nomination will be voted upon. Following the appointment, the Chair of the Council will be invited to make a Declaration of Acceptance of Office.

### **2 Appointment of the Vice-Chair of the Council**

One nomination has been received for the office of the Vice-Chair of the Council for Councillor Paul Keene.

The nomination will be voted upon. Following the appointment, the Vice-Chair of the Council will be invited to make a Declaration of Acceptance of Office.

### **3 Apologies for absence**

### **4 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial or a disclosable pecuniary interest (DPI) under the terms of the Members' Code of Conduct.

**5 Minutes of the meeting held on 19 February 2024** (Pages 5 - 16)

To confirm and sign the minutes of the meeting of the Council dated 19 February 2024.

**6 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

**7 Announcements** (Pages 17 - 22)

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the engagements carried out during the last year by Councillor Alexander as Chair of the Council is attached.

**8 Appointments Report** (Pages 23 - 32)

- a) To note any changes to the Leader of the Council's appointments to Cabinet, the individual areas of responsibility allocated to the Cabinet and the allocation of those areas of responsibility to the members of the Cabinet (to be reported verbally by the Leader at the meeting); and
- b) To consider and determine proposals set out in the report of the Head of Democratic Services.

**9 Annual Pay Policy Statement** (Pages 33 - 40)

To consider the report of the Director for Tourism, Culture and Organisational Development.

**10 Calendar of Meetings 2024/25** (Pages 41 - 42)

To consider the calendar of meetings 2024/25 for ratification.

The following changes have been made to the calendar since considered at the last meeting:

- The Cabinet meeting on 6 June 2024 will be held at noon (not 2.30pm)
- The Licensing Committee meeting on 13 June is not required for normal business so will be used only for member training.

**11 Urgent decisions taken by the Cabinet or Cabinet members**

In accordance with Policy and Performance Procedure Rule 17, to receive details

of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting (if any).

## 12 Date of Next Meeting

The next meeting of Full Council is scheduled to take place at 6 pm on Monday 22 July 2024.



**Robert Cottrill**  
Chief Executive

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting is being webcast and may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Please contact Democratic Services (see end of the agenda) for the relevant deadline for registering to speak on a matter which is listed on the agenda, if applicable.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee, or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers or duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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